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**CITY ADMINISTRATION**  
ZACHARY L. HEWETT, MBA, CLGFO  
City Manager

SUSAN B. HOGAN  
Finance Director  
CONNIE CROSS  
Interim City Clerk

★  
March 13, 2020

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**RE: COVID-19 Update for City of Randleman**

Good evening,

This notice is to serve as an update on the everchanging circumstances surrounding the COVID-19 outbreak and the effects that it has presented to the City of Randleman. As you may be aware, President Donald Trump has declared that the COVID-19 pandemic is a National Emergency. In addition, earlier in the week, Governor Roy Cooper declared that the State of North Carolina is in a State of Emergency regarding the pandemic.

Under the guidelines presented by Governor Roy Cooper and the State of North Carolina's Department of Health and Human Services, the direction of the Randolph County Health Department, and the priority of the City of Randleman's Mayor, Board of Aldermen, and Administration, the City of Randleman is taking proactive measures to protect our community members, including our citizens, staff, and volunteers. As it relates to the services and activities provided by our Cultural Services departments (i.e., Parks and Recreation and Randleman Public Library), we are executing the following actions and procedures:

**Randleman Parks and Recreation:**

Effective Saturday, March 14, 2020, all meetings, programs, practices, games, and other related activities are hereby postponed until Monday, April 6, 2020. At that time, the situation will be re-evaluated, and an update will be provided.

Currently, the Randleman Community Center plans to continue operating under normal circumstances. However, we ask that anyone who has exhibited symptoms associated with COVID-19 (cough, fever, or trouble breathing) within the last 14 days, those who have recently traveled to countries associated with the outbreak, or those who have had close contact with someone who has recently traveled and was ill, to please not enter the Randleman Community Center.

Also, any facility rentals that were reserved through Parks and Recreation between Sunday, March 15 and Monday, April 6, 2020 will be cancelled. Renters impacted by cancellations within this date range will be given a full refund or an opportunity to reschedule their events. The potential for allowing existing facility rentals to remain as scheduled following Monday, April 6, 2020 will be reevaluated prior to that date and renters will be notified. Effective immediately and until further notice, no new facility rentals will be granted.

**Randleman Public Library:**

Effective Monday, March 16, 2020, the Randleman Public Library will suspend all programming activities until Monday, April 6, 2020. In addition to existing cleaning and sanitizing procedures, the Library will temporarily implement a restricted services plan for patrons including, but not limited to: reducing computer and iPad availability, implementing a reduction in the amount of time computers are available, reducing check out stations, and holding all returned materials for three (3) business days before recirculating to reduce the possibility of spreading infection. Patrons who become unavailable to leave their home should contact the library as the librarians will work with you on extension of due dates for library materials.

As with the Randleman Community Center, we ask that anyone who has exhibited symptoms associated with COVID-19 (cough, fever, or trouble breathing) within the last 14 days, those who have recently traveled to countries associated with the outbreak, or those who have had close contact with someone who has recently traveled and was ill, to please not enter the Randleman Public Library.

**Future Updates:**

The City of Randleman is continually monitoring the ongoing situation and will continue to provide updates if further necessary changes present themselves. Our number one priority remains the safety, wellness, and health of our community members, including our citizens, staff, and volunteers. For future updates, please refer to our website ([cityofrandleman.com](http://cityofrandleman.com)), the Facebook pages for the Parks and Recreation Department and the Randleman Public Library, and our locations for updated information.

In public service,



Zachary L. Hewett  
City Manager, City of Randleman

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